

SECTION 3: PRESCRIBING MANAGEMENT GROUP AND SUBGROUPS

SECTION 3.4: PRESCRIBING MANAGEMENT GROUP (FINANCE SUBGROUP)

OBJECTIVE:

To support cross system arrangements in NHS Greater Glasgow & Clyde (GGC) which ensure cost effective use of medicines and efficient budget management

PURPOSE:

The PMG Finance Subgroup will support the PMG to achieve the above objective, with a specific focus on financial management of the prescribing of medicines. It complements (1) the responsibilities of the ADTC and its infrastructure and (2) the systems / processes in Acute Services / Partnerships / Primary Care which support prescribing management.

TERMS OF REFERENCE:

The GGC PMG Finance Subgroup will:

Overview

- Support the further development of a financial strategy for medicines, with a single system management plan, to continuously improve the quality of prescribing and, in particular, the cost effectiveness of prescribing
- Support the ADTC and PMG to ensure that the GGC Formulary is focussed on both ` clinical and cost effective prescribing
- Explore strategies for financial management, including addressing issues of affordability

Horizon scanning

- Foster and promote effective financial planning for medicines, in response to local, regional and national `intelligence`
- Co-ordinate the Board's annual horizon scanning exercise to forecast prescribing trends and anticipated cost pressures from new medicines / growth in existing medicines
- Oversee the development of cost efficiency plans to offset cost pressures including promotion of effective use of patent expiries and implementing national contracts
- Evolve the methodology for consolidation of this prescribing budget forecast, which is agreed by all stakeholders

Expenditure review

- Respond as required to financial implications of SMC advice, with particular reference to SMC budget impact analysis
- Monitor Acute Services, Primary Care, Mental Health and other reports on prescribing costs, to inform the financial position against agreed allocations, including review of year end outturn predictions at regular intervals
- Evolve the methodology to ensure that reports and reporting mechanisms continue to fit the needs of the service
- Review specific expenditure trends, identify medicines at variance from prediction and liaise with budget holders / prescribing leads in Sectors/Directorates / HSCPs for clinical interpretation and corrective action as appropriate
- Support the development of a range of cost efficiencies and monitor performance and delivery of these savings
- Support systems and processes for financial control and provide advice to budget holders to achieve this

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Information

- Report to the Corporate Management Team, via PMG, the proposed annual prescribing uplift on the prescribing budget for NHS GGC
- Provide reports to the CMT and its members on high level financial aspects of prescribing management, delivery of the Medicines Expenditure Plan and in year performance.

COMMUNICATIONS:

Receives input from:

- GGC Prescribing Management Groups
 - Acute Services, Primary Care, Mental Health
- ADTC
- MCNs and Specialist Interest Groups
- Sectors/Directorates, Primary Care / Partnerships
- PPSU
- National advisory groups which relate to Prescribing Management

Reports to:

- PMG
- CMT, as required

EXECUTIVE:

The PMG Finance Subgroup will be chaired by the Board's Director of Finance or nominee
The Lead Pharmacist for Medicines Planning will function as the professional secretariat.

MEMBERSHIP:

The membership will reflect the financial focus of the group and be drawn from Finance (Board, Acute Services, Primary Care, Partnerships), ADTC and Pharmacy & Prescribing Support Unit

PMG FINANCE MEMBERSHIP

- Board Director of Finance or nominee
- Lead Pharmacist for Governance
- Lead Pharmacist for Medicines Planning
- Lead Pharmacist for Acute Services
- Head of PPSU
- Head of Finance, Acute Services Division or nominee
- Primary Care/Partnerships Finance lead
- Lead for Prescribing, PPSU
- Representative of HSCP Directors
- Other members co-opted as required