

3.3: PRESCRIBING MANAGEMENT GROUP: PRIMARY CARE (PMG:PC)

OBJECTIVE:

To ensure quality, safe, cost effective and consistent prescribing practice across Health and Social Care Partnerships (HSCPs) within NHS Greater Glasgow & Clyde.

STRUCTURE:

The Chair of the PMG:PC will report to the Chair of Prescribing Management Group (PMG). Minutes will be sent to the HSCP Clinical Directors, Directors and the Board-wide PMG.

TERMS OF REFERENCE:

The Prescribing Management Group: Primary Care (as PMG:PC) will:

- Receive regular reports on prescribing costs / volume across all HSCPs
- Provide a forum for Prescribing Leads to discuss strategic prescribing issues raised at HSCP prescribing committees, practice visits and through other forums within HSCPs
- Review regular reports on quality and cost effective prescribing indicators for all HSCPs
- Agree and recommend strategic plans of action for HSCPs to improve the cost effective prescribing of medicines and non-medicines that address the cost-pressures that have been identified
- Receive reports on local and national prescribing issues including forecasts of future prescribing trends and impact of new medicines which inform the budget setting process
- Support development of the primary care prescribing budget setting process which will be signed off at Board level
- Communicate to relevant stakeholders e.g. HSCPs and PMG Acute the key actions that are required to manage the Primary Care prescribing budget appropriately
- Guide HSCP Prescribing Committees to ensure the importance of cost-effective prescribing is promoted locally to clinicians
- Provide a forum for cross HSCP communications on medicines and non-medicines, providing a regular report to the Board PMG
- Provide interface and forum for joint working with mental health PMG and acute PMG
- Ensure appropriate liaison with the LMC in respect of strategic prescribing issues which impact on GP prescribers
- Review relevant strategic documents effecting all prescribing (medicines and non-medicines)

COMMUNICATIONS:

A communications structure will be developed to ensure appropriate links with:

- HSCP Clinical Directors and HSCP Senior Management teams
- Prescribing Management Group for the Health Board, Acute services and Mental Health
- Other committees and structures as appropriate (including APC and LMC)

FUNCTIONS:

1. **New Medicines**
The PMG:PC in collaboration with the Central Prescribing Team will agree the horizon scanning requirements for new and existing medicines within Primary care. This will inform

SECTION 3: PRESCRIBING MANAGEMENT GROUP AND SUBGROUPS

the Health Board PMG who will take overall responsibility for decisions about the financial management (and if necessary affordability) of new medicines across the whole of NHS GG&C, using a criteria based approach and following appropriate consultation with relevant MCNs / SIGs. This may involve:

- Unrestricted introduction
- Phased implementation
- Deferral of introduction in-year despite SMC / NICE approval
- Prioritisation year on year

In specific circumstances, NHS GGC Prescribing Management Group will formally endorse such decisions, with a view of overall affordability and the political dimension

2. **Established medicines**

PMG:PC will continually review expenditures and trends for the prescribing of existing medicines. Significant variances and exceptions will be addressed in line with agreed strategic action plans / targets on cost effective prescribing

3. **Financial planning for prescribing management**

- Agree an annual projection of savings opportunities and cost pressures, based on:
 - National horizon scanning (SMC Forward Look)
 - Local intelligence from MCNs / Specialist Interest Groups
 - National / local prescribing trends
- Criteria based prioritisation to inform Local Development Plan
- Strategic review of agreed prescribing targets in year

4. **Good practice guidance and safe use of medicines**

- Provide forum for strategic development and management of good practice across HSCPs.
- To strategically identify and agree areas of joint working between acute, mental health and primary care for development to improve clinical and cost effective prescribing

MEMBERSHIP:

The membership will reflect the range of professional, management and finance personnel who are involved in prescribing management. The membership will be multidisciplinary and will represent all HSCPs. There will also be representatives from the Acute Services PMG, Mental Health PMGs, Addictions, Community Pharmacy Development Team, Nursing Management and the LMC. Members will be asked to provide a deputy if unavailable for a meeting.

The Chairman (Clinical Director) will serve a 3 year term of office.

The Chairman will be appointed by the Clinical Director group with the ratification of the Director of HSCP group. This will be reviewed at intervals of no longer than 3 years.

The Chairman will be member of the Board-wide Prescribing Management Group.

Professional secretariat supplied by the Central Prescribing Team.

SECTION 3: PRESCRIBING MANAGEMENT GROUP AND SUBGROUPS

SUB-GROUPS:

The committee will have a sub-group with terms of reference and a defined membership to consider operational issues regarding prescribing which will regularly report to main committee.

When required short life working groups will be formed from the membership of the PMG:PC and other stakeholders with a clear remit and defined time-lines.

FREQUENCY OF MEETINGS

Meetings will take place every second monthly basis on average 5 – 6 meetings per year

SECTION 3: PRESCRIBING MANAGEMENT GROUP AND SUBGROUPS

APPENDIX 1: PMG:PC MEMBERSHIP (SEPTEMBER 2016)

NAME	TITLE	MEMBERSHIP CAPACITY
Dr Richard Groden	Clinical Director	Chair
Anne Thomson	Prescribing Lead North East Sector	Prescribing Lead
Carolyn Fitzpatrick	Prescribing Lead East Dunbartonshire HSCP	Prescribing Lead
Carole Hunter	Lead Pharmacist – Addictions	Addictions Service
Ellice Morrison	Professional Nurse Advisor	Non Medical Prescriber (Nurse, AHP)
Gavin Gorman (Deputy)	Non Medical Prescribing Lead	
Graeme Bryson	Prescribing Lead South Sector	Prescribing Lead
Jim Orr	Head of Finance – Family Health Services	Finance
Karen Murray	East Dunbartonshire HSCP Director	HSCP Director
Linda Hillan	Prescribing Governance Pharmacist	Acute Services PMG
Mantej Chahal	Acting Prescribing Lead East Renfrewshire HSCP	Prescribing Lead
Margaret Maskrey	Lead Clinical Pharmacist Inverclyde HSCP	Prescribing Lead
Margaret Ryan	Lead Clinician for Prescribing Services	Central Prescribing Team / Vice Chair
Dr Maureen Byrne	GP/LMC Representative	LMC Representative
Pamela Macintyre	Lead Clinical Pharmacist West Dun HSCP	Prescribing Lead
Dr Raymund White	GP/LMC Representative	LMC Representative
Dr Roger Hardman	Medical Prescribing Advisor	Prescribing Lead
Sheila Tennant	Prescribing Lead North West Sector	Prescribing Lead
Susan Love	Lead Clinical Pharmacist Renfrewshire HSCP	Prescribing Lead
Susan Donnelly	Secretarial Support	
TBA	Lead Pharmacist, Community Pharmacy Development	Community Pharmacy
Rob Gray	Medical Clinician	Mental Health Representative